

### **Parent Information Regarding Re-Opening**

1. The time of children's drop off and pick up will be discussed with you. The time is NON-NEGOTIABLE to avoid crowding at the centers.
2. There will be a designated drop off and pick up area at each center.
3. To avoid prevention of exposure PARENT OR APPROVED ADULT ON EMERGENCY CARD WILL NOT BE ALLOWED TO ENTER INTO THE BUILDING DURING DROP OFF AND PICK UP TIMES
4. At no time will there be sharing of pens. Each adult dropping off or picking up a child must have their own pen to write with
5. APPROVED ADULT DROPPING OFF AND PICKING UP A CHILD MUST BE WEARING A FACE MASK
6. ANYONE COMING INTO THE CENTER IF APPROVED FOR ENTRY WILL BE REQUIRED TO COMPLETE A HEALTH SCREENING RECORD, HAVE THEIR TEMPERATURE TAKEN AND MUST BE WEARING A FACE MASK. NO EXCEPTION TO THESE REQUIREMENTS.
7. If the child has a temperature of 100.4 AT ANY TIME OF THE DAY or EXHIBITS SYMPTOM(S) RELATED TO COVID-19, the child's parent WILL BE CONTACTED IMMEDIATELY as well as the child's health provider. CHILD MUST REMAIN HOME AND FOLLOW THE MEDICAL ADVICE OF THE MEDICAL PROVIDER, i.e. quarantine for 14 days and be fever free for 2 days without any medical assistance (i.e. fever reducing medication) before child is allowed to return
8. If the family has been exposed to COVID-19 the main office MUST BE NOTIFIED IMMEDIATELY. RHF as required by health department regulations, will notify local Public Health Department, CCL (via Unusual Incident Report) within the time of notification. The child may not return until all medical directives have been followed, i.e. quarantine for 14 days.  
NOTE: A classroom will close if a staff or child assigned to the classroom has COVID-19 or has symptoms of COVID-19. The classroom will close for 14 days  
NOTE: If 5% of the total center has COVID-19, the entire center will close for 14 days  
NOTE: If 25% of the total agency has COVID-19, the entire agency will close for 14 days
9. IF the child is not feeling well, it is encouraged the child remain home and rest until deemed well
10. Parents are reminded to visit [www.renuhope.org](http://www.renuhope.org) website ANNOUNCEMENTS and PARENT PAGE for these ground rules and program updates